



Casper-Natrona County Health Department
475 South Spruce Street
Casper, WY 82601
(307) 235-9340

City of Casper-Natrona County Temporary Campground Guidelines

Persons who wish to operate a temporary campground for 5 or more units must apply to and obtain a permit through the Casper-Natrona County Health Department. An application, site plan and service contracts must be submitted to the Casper-Natrona County Health for review at least sixty (60) days prior to the event opening date. Permit to operate will be issued upon approval of plans and payment of fees. Temporary campground permits are \$50.00.

Definitions:

- A. Temporary campground means an area available for use by five (5) or more travel units and/or tents.
- B. "Independent Travel Unit" means any conveyance designed to be used as a temporary or seasonal dwelling, which has a flush toilet and/or shower. This unit has a sewage storage tank.
- C. "Dependent Travel Unit" means any conveyance designed to be used as a temporary or seasonal dwelling, which does not have a flush toilet or shower. The unit may contain a water tank and a waste tank that contains only water not containing fecal or other body wastes. Tents are considered dependent units.

Site Plans:

- A. A site plan must be submitted to the Casper-Natrona County Health Department at least sixty (60) days prior to event opening date.
- B. The site plan must include:
 1. A plan review scaled drawing to include but not limited to:
 - Number, location and designated use of all camp spaces
 - Location of portable sanitary toilets and location of garbage dumpsters
 - Location of all roads and potential water stations.

Unit Specifications:

- A. A minimum width of twenty five (25) feet per camp space must be maintained.
- B. Travel units must maintain a minimum fifteen (15) foot separation.
- C. Camp spaces must be of adequate length as to not restrict access to roads nor pose safety hazards due to visual limitations.
- D. Spacing between tents must be at least fifteen (15) feet.
- E. Dependent units and tents must be located within three hundred (300) feet of portable sanitary toilets.
- F. Access roads must be a minimum of twenty (20) feet wide.

Refuse collection and sewage:

- A. Contracts with garbage collection and sewage disposal companies must be submitted with temporary site plans.
- B. Number of garbage dumpsters will be dependent on total number of units. Garbage dumpsters must be in a located within three hundred (300) feet from any space.
- C. Garbage must be collected at a time frame so as not to create a health hazard.

- D. For temporary campgrounds with dependent and/or tent units, there must be a minimum of 2 portable sanitary toilets for every 30 spaces and these toilets must be located within three hundred (300) feet of all dependent/tent spaces. Portable sanitary toilets must be emptied at a time frame so as not to create a health hazard.

Water Supplies:

If water is supplied at the campground from a private well, the water must be tested for bacteria within 14 days of the beginning of the event. The water must be labeled as “non-potable, not drinking water” unless the delivery station can meet the requirements of the Plumbing Code for drinking water.

If water is not supplied at the campground, guests must be notified in advance that the campground is a “dry camp” and that water will not be available. Information should be provided to guests as to where drinking water is available.

Inspection/Enforcement:

Inspections are conducted by the Casper-Natrona County Health Department, Environmental Health Division during hours of operation. All complaints filed to the Casper-Natrona County Health Department will be investigated. If the complaint is found to be valid and in violation of the Natrona County Campground Regulations, the operator will be given a time frame in which to correct the violation. If an imminent health hazard is found, such as, but not limited to, onset of an illness outbreak or gross insanitary conditions, the temporary campground permit may be revoked.

This document is intended as a guideline only, copies of full Campground Regulations are available at the Health Department and online at www.casperhealth.com