



Casper-Natrona County Health Department
475 South Spruce Street
Casper, WY 82604
(307) 235-9340

Temporary Event Food Guide

Persons or groups that sell or give away food items as defined by the Wyoming Food Safety Rule must complete and submit an application for a Temporary Food License at the Casper-Natrona County Health Department, 475 South Spruce Street seven days prior to the event. The temporary food license is good for 14 days for a single event in one location. An operator name, contact number, date and location of event and a list of menu items are needed to complete the application. The application fee is \$25 and is nonrefundable. Cash, debit or credit cards cannot be accepted. Only checks or money orders, made out to the Wyoming Department of Agriculture, are accepted.

Per State statutes, the sales of donated foods which are prepared for consumption and are sponsored by a nonprofit entity as a fundraiser to support its purpose are exempt from temporary food licensing requirements. Nonprofit entities should receive all proceeds from the fundraising event. Please contact the Health Department if you feel your group meets the requirements of this exemption.

Menu items must be limited; complex or high risk foods may not be approved for service. All foods must be prepared on site the day of the event. Food prepared in a home kitchen is not permitted. Food safety is the focus of the licensing process. A list of minimum requirements will be provided when the license is issued. Operators must be able to maintain perishable foods below 41 degrees, cook meats to adequate final temperatures, hot hold foods over 135 degrees as well as maintaining sanitary conditions and provide a hand wash station for each stand. Events lasting over four hours require mechanical refrigeration for storage of perishable products.

Mobile food units that have a current license from the Wyoming Department of Agriculture are allowed to operate in Natrona County without additional licensing requirements. A copy of the current license must be posted in the unit during operation. Mobile food units that are licensed in another state must apply for a temporary food license.

If the event is located within the City of Casper, please contact them at 307-235-8400 or at 200 N. David Street, Casper, Wyoming to inquire about any City permits that may be required.