



**CITY OF CASPER-NATRONA COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Thursday, December 21, 2017; ELKHORN ROOM
5:30 PM**

I. Presentation of the Casper College GIS/Geosmart Project on CNCHD Septic System Files – Nicole Coleman, Casper College student

Ms. Coleman presented on the GIS system and the septic systems of Natrona County. GIS mapping of approximately 500 septic systems was completed in Fall 2017 semester with student work from Casper College. More work needs to be completed, and the department hopes to have assistance from students in Fall 2018. This system will help in accurately locating the County's septic systems, which will help first responders when in the area of septic tanks and will help property owners with repairs to their systems. When the mapping is complete, it will be public information on the Geosmart website. Commissioner Chadwick would like us to make sure there are no privacy issues with having this information public. Ms. Heald reported that this became an issue when the Cole Creek fire and the trucks not knowing where the systems were located. This could be both a problem for the home owners if they are ran over and ruined, plus if a truck falls in and gets stuck. Ms. Heald stated that septic systems are public record and didn't think it would be an issue on Geosmart but would check with the county attorney.

II. AGENDA/MINUTES

a) Previous Meeting Minutes/Notes

November Board Meeting Minutes*

Dr. Miller motioned to approve the November 2017 Board Minutes. Ms. Hansuld seconded, motion passed.

III. BUDGET/FINANCIAL

a) Financials*

i. November 2017 Financials*

Mr. Cometto reported that he has some concern with the outstanding funds from both the City and the University of Washington. Mr. Cometto reviewed the financials and stated that they look good. Dr. Miller motioned to approve the November 2017 Board Minutes. Ms. Schickich seconded, motion passed.

IV. BOARD

a) Next Meeting Date

Proposed for January 18, 2018 at 5:30pm*

Ms. Hansuld motioned to approved the January 18, 2018 Board meeting date. Dr. Miller seconded, motion.



V. HEALTH OFFICER

a) Health Officer Report

a. Outbreak of Hepatitis A in Natrona County Community

Dr. Dowell reported that there is an outbreak of Hepatitis A in the county and two of them are his patients. They are working to try and find a link between them all. There have been five lab confirmed cases and three more are epidemiologically-linked. There are possible four more people who are high risk, and three with moderate risk. Dr. Weidenbach reported that the clinic has vaccinated seventeen people who were exposed to confirmed or suspected cases. Dr. Dowell reported that there will be many more cases trickling in due to the long incubation period. Dr. Weidenbach reported that the clinic is encouraging any high risk people that come into our clinic to get vaccinated.

b. Community Influenza Activity

Dr. Dowell reported an increase in influenza confirmations. It is here now and will continue to see cases. Dr. Dowell reported that the vaccine is about thirty percent match. The vaccine is not a good match to the strains that are here. Dr. Dowell reported no high activity but a regular season.

VI. DIVISION REPORTS

1) ENVIRONMENTAL HEALTH DIVISION

a) Public Comment to Board of Health – Ms. Linda Henderson, Owner of Lazy 8 Bar (Department file included in Board packet)

Ms. Henderson spoke to the Board about the treatment of the 2 service dogs in her establishment. Ms. Henderson reported that they are never in the serving area, are there to help her husband know when there is a car at the drive through of the establishment. Ms. Henderson reported that Mr. Gagne, CNCHD health inspector, was unprofessional and rude when he came to her establishment. Ms. Henderson reported that Mr. Gagne used profanity and didn't introduce himself to her. Ms. Henderson had a list of things she reported as unfair. The dump sink in the bar area is not her hand sink, the department made her change the faucet to make it higher and turn it into a hand sink to be in compliance with state regulations. She stated that the bathrooms have hand sink this was her dump sink not a hand sink. Ms. Henderson reported that she was unable to bring food in from the garden, was unable to brood her chicks in the bar, was told they could not bring food into the establishment to serve has to be made on the premises. Ms. Henderson reported that she has not left the bar for two months. Ms. Henderson reported that the Health Department is not allowing her to have community events to strengthen the community. Mr. Cometto asked Ms. Heald to respond to the information. Ms. Heald reported that Ms. Gindulus, previous CNCHD health inspector, reported that to Ms. Henderson that a hand sink is required for the establishment to be in compliance with state regulations and that Ms. Henderson designated the sink at the end of the bar as the hand sink. Ms.



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Heald reported that the service dogs can be in the bar, but they cannot be in the food preparation areas. Ms. Henderson stated that she will be closing the bar and her attorney will be contacting the department. Ms. Henderson stated that they have bent over backwards to follow the Health Department rules and never seem to satisfy us. Ms. Henderson stated that the Department has never given her a list of all the regulations. Dr. Weidenbach stated that it is not the Departments responsibility to give her the regulations and by signing the food establishment license, she agrees to be in compliance with all regulations pertaining to her establishment. Mr. Cometto state that he appreciated Ms. Henderson time and will take it under advisement.

2) ADMINISTRATION

a) General Administration

i) 2018 Holiday Schedule*

Dr. Miller motioned to approve the 2018 Holiday schedule. Ms. Shickich seconded, motion passed.

ii) Updates from Joint Appropriations Committee Meeting on WDH funding

Dr. Weidenbach reported she attended the meeting via web conference. Dr. Weidenbach reported that there will likely be a state-level cut again in Maternal and Child Health of approximately \$405,000 as proposed by Joint Appropriations. Prevention funds are being taken away from Prevention Management Organizations and possibly given to the local health departments. Dr. Weidenbach will be watching closely how this will shake out and what is expected of the Health Departments.

iii) Quotes for Tile Replacement in CNCHD Building Lobby/Clinic*

Ms. Hansuld motioned to table tile replacement. Seconded by Ms. Shickich, motion passed.

b) Public Health Preparedness/Medical Reserve Corp/CPR

Dr. Weidenbach reported that the Auditors initially had a finding in the Preparedness grants. The Auditors stated that there was not oversight on financials and deliverables. Dr. Weidenbach stated that the Auditors never asked her any questions and did not meet with her to discuss the supposed finding. Dr. Weidenbach showed them documentation of programmatic oversight that is being done and the Auditors removed the finding from the report.

Ms. Gray she has been busy getting deliverables entered and traveling for trainings. The last trip was canceled due the power outage in Atlanta and she was stuck in Denver, while Ms. Huckabay was stranded in Houston. They both were sent back to Casper and will do the training at a later date.

c) Wyoming AETC/HIV Case Management/Ryan White Programs

Ms. Kinder is on vacation with nothing additional to add to her report.

3) NURSING

a) Adult Health Program

CasperPublicHealth.org

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Ms. Lembke reported that they have been really busy. There was 238 total visits for November. Ms. Lembke reported that there should be one more month of high LT's to complete and then things should slow down. The Diabetes testing equipment has arrived and she is working on protocols.

b) Disease Prevention

i) Contract for Clinical Services with Logistics Health Incorporated*

There is no county attorney approval at this time, hope to have this for the next meeting. Tabled.

ii) MOU with Planned Parenthood of the Rocky Mountains for Sexual Health Educator Training Program*

Ms. Cardine reported that there will be a training in March 2018 with Planned Parenthood. The government entity clause will need to be added to this MOU. Dr. Miller motioned to approve MOU with additional clause. Ms. Hansuld seconded, motion passed.

iii) Revised Fee Schedule for Clinical Services*

Ms. Cardine reported that there needs to be a couple small adjustments due to the time of the visits and additional services we are now providing. Ms. Hansuld motioned to approve the revised fee schedule. Dr. Miller seconded, motion passed.

c) Maternal and Child Health Program

i) Discussion on WDH funding barriers and possible third party billing for home visitation*

Ms. Matson stated that since we didn't get a cut last year; we believe that we will get a cut if the legislature cuts state-level funding for Maternal and Child Health programs. Ms. Matson stated that a scheduled call to discuss billing for the nurse visits in MCH with the State was cancelled. The department is continuing to explore ways of creating sustainable funding for the Maternal and Child Health program.

VII. CITY/COUNTY LIAISON REPORTS

Commissioner Chadwick stated that the commissioners are concerned with the prevention program funding. They don't want another unfunded mandate that the counties have to fund. There are a lot of issues we want answers about and how the whole program will work.

VIII. BOARD MEMBER REPORTS

No other reports were made.

Meeting was adjourned at 7:00pm