



**CITY OF CASPER-NATRONA COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
Thursday, January 19, 2017; ELKHORN ROOM  
5:30 PM**

Meeting called to order at 5:35pm by Mike Cometto.

**I. AGENDA/MINUTES**

**a) Previous Meeting Minutes/Notes\***

Dr. Waring moved to approve previous meeting minutes, Dr. Miller seconded, motion passed.

**II. BUDGET/FINANCIAL**

**a) Financials\***

December 2016 Financials\*

Mr. Cometto discussed that CNCHD have been reviewed by him and looked to be good. Mr. Cometto would like to see the money from University of Washington come in quicker. Mr. Cometto stated that he has seen the preliminary audit adjustments and Board will be able to make final approval of the financial statements.

Dr. Waring motioned to accept the financials, Ms. Hansuld seconded the motion, motion passed

**III. BOARD**

**Next Meeting Date**

Scheduled for Thursday, February 16, 2017 at 5:30pm\*

Ms. Hansuld indicated she will be gone for the February meeting.

Dr. Waring moved to approve February meeting date, Dr. Miller seconded, motion passed

**IV. ADMINISTRATIVE HEARING OPENED FOR Brian Gray, DESH Tattoo, Permit Denial**

Dr. Miller motion to table the hearing with Brian Gray, contact will be made to reschedule the hearing. Dr Waring seconded, motion passed.

**V. HEALTH OFFICER DIVISION REPORTS**

**a) Health Officer Report**

Dr. Dowell reported that there has been a lot of influenza activity in the Northeast part of the state. Wyoming Medical Center has had a few positives influenza cases. The Gillette long term care facilities have had an increase of influenza.



Dr. Weidenbach reported an outbreak of norovirus among staff only at Mountain View Hospital with 42 reporting individuals reporting illness. Environmental Health staff were onsite to provide guidance to their kitchen and foodhandling staff.

## **VI. DIVISION REPORTS**

### **1) ADMINISTRATION**

#### **a) General Administration**

##### **i) FY17 Budget Revisions**

Motion to adopt FY17 budget revisions by Ms. Hansuld, seconded by Dr. Warring motion passed

##### **ii) Consideration of Support for Palliative Care initiative in legislature**

Dr. Weidenbach discussed the bill presented to the legislature regarding support a study to improve palliative care in Wyoming.

Dr. Waring motioned to support the initiative. Seconded by Dr. Miller, motion passed.

##### **iii) City of Casper Smoking Ban update**

Dr. Weidenbach reported that during a city council work session the council voted to revisit the smoking ban. 5 council members voted to revisit the smoking ban. This was brought up by new council members. Dr. Weidenbach would like to have the Health Department Board continue the support of the smoking ban based on the health benefits of smoke free establishments. The next step will be to compose a letter in support of the smoking ban if it moves further with the city council.

#### **b) Public Health Preparedness/Medical Reserve Corp/CPR**

Ms. Gray informed the board that CPR classes have resumed. Amanda Huckabay is certified and is teaching classes. Ms. Gray reported that they are working on getting the MRC running and moving forward.

#### **c) Wyoming AETC/Sexual Health**

Ms. Kinder reported that she is hoping for a good turnout for the Enroll Wyoming in event on January 26, 2017. The public has until January 31, 2017 to get enrolled. They have been working on getting many Ryan White clients enrolled. Ms. Kinder reported that she will be traveling and presenting at the AECT conference in Seattle.

### **2) NURSING**

#### **a) Community Nursing Division**

Community Nursing Director Ms. Christman reported that draft procedure manuals for the Maternal Child Health and Adult Health programs have been started. Ms. Christman reported that we are



looking into becoming Medicare certified to offer more services to our clients. Ms. Christman reported that all nursing meetings are starting with continuous quality improvement as a top priority. Ms. Christman reported meeting with Mark Norby with Health Insight and working on HIPAA compliance for the department.

**b) Adult Health**

Ms. Lembke said they have 81 active clients. 124 LT101's have been completed for the month. Ms. Lembke reported that Summit Home Health is closing and it will affect some of our clients with skilled nursing services. The state and other agencies are working to find placement for these clients

**c) Maternal and Child Health**

Ms. Matson reported that the first Saturday parenting class is scheduled for January 21, 2017. Ms. Matson is hoping that having it all on one day will increase the participation for the class. Ms. Matson will be providing lunch for the participants.

**d) Disease Prevention-**

Ms. Goehring reported that December was a quiet month. Ms. Goehring is hoping to see an increase in patients in the new year. Ms. Goehring reported that there is an open nurse position in the clinic. Ms. Goehring reported that she is resigning her current position with the health department. Ms. Goehring will continue to work on Mondays for family planning visits as a Nurse Practitioner.

**i) Title X family Planning Contract with Wyoming Health Council ( for 1/1/2017-3/31/2017)**

Ms. Hansuld motion to approve the contract. Dr. Miller, seconded, motion passed.

**3) ENVIRONMENTAL HEALTH DIVISION**

**a) Update on revisions and public hearing timeline for county campground regulations.**

Ms. Heald that no comments have been received on the new regulation. The public meeting is scheduled for February.

**b) Update on revision and timeline for county wastewater regulations**

Ms. Heald is working on these new revisions and plans to have them ready possibly April or May meeting.

**VII. CITY/COUNTY LIAISON REPORTS-**

Commissioner Chadwick that the sales revenue was down. FY18 mineral tax will continue to decrease. The county is expecting to see cuts in the new state budget and they are working hard to not let that happen.

**VIII. BOARD MEMBER REPORTS-**

Meeting adjourned at 6:34pm