



CITY OF CASPER-NATRONA COUNTY HEALTH DEPARTMENT

BOARD OF HEALTH MEETING

MAY 16, 2024 CANCELLED

June 20, 2024

5:30 PM

Present: Dr. Nelson, Mike Cometto, Tia Hansuld, Dr. Wold, Dr. Dowell, Anna Kinder, Tonya Nolen, Ruth Heald, Hailey Bloom, Connie Wilmes, Tammy Smith, County Attorney Jared Holbrook, Councilwomen Brandy Haskins, Town of Mills Sabrina Kemper, and Commissioner Peter Nicolaysen

Ms. Hansuld motioned to make and addendum to the agenda by adding an Executive Session to the Agenda. Dr. Nelson seconded; motion passed.

I. AGENDA/MINUTES

a. Previous Meeting Minutes/Notes

1. APRIL meeting minutes*

Dr. Nelson motioned to approve the April 2024 Board of Health Minutes. Ms. Hansuld seconded; motion passed.

2. MAY NO MEETING*

II. BUDGET/FINANCIAL

a. FINANCIALS

1. APRIL Financials*

Ms. Hansuld motioned to approve the April 2024 financials as presented. Dr. Nelson seconded; motion passed

2. MAY FINANCIALS*

Ms. Hansuld motioned to approve the May 2024 financials as presented. Dr. Nelson seconded; motion passed.

3. Wyoming Government Investment Fund-RATIFY*

Ms. Smith reported that the Board of Health needed to ratify the 25,000-dollar transfer from the WGIF account into the general fund checking account. This transfer was made to ensure we had enough capital in the account to cover all expenses.

Ms. Hansuld motioned to ratify the 25,000-dollar transfer from WGIF to the general fund checking account. Dr. Nelson seconded; motion passed.

4. Credit Card through CURE portal

Ms. Smith reported that we are working on integrating credit card payments through the patient portal. This will allow patients to pay without coming into the office and the hope is we will get more payments and quicker turn around on the bills.

III. BOARD

a. Next Meeting Date

1. Proposed Meeting Date: July 18, 2024*

Ms. Hansuld motioned to approve the next Board of Health meeting for July 18, 2024. Dr. Nelson seconded; motion passed.

IV. HEALTH OFFICER

1. Health Officer Report

Dr. Dowell reported that they are seeing COVID cases in the hospital. Dr. Dowell stated that the hospital has steps in place to check for antibiotic resistance infections. Dr. Dowell reported that Banner is seeing cases in Arizona but we have not seen any in Wyoming or Colorado.

V. DIVISION REPORTS

a. ADMINISTRATION-Anna

1. General Administration

1. Reporting grid-updated, please review FY24, changes to come

Ms. Kinder reported that the grid will be changing for FY25 to better align with the state reporting information. Ms. Kinder stated this is to reduce the amount of double entry that is currently happening.

2. Building update

Ms. Kinder reported that the ground breaking ceremony went well. Ms. Kinder reported that they are moving a lot of dirt off the site. Ms. Kinder reported that she is continuing to look for additional funding for the building.

3. Strategic Planning and Workforce Development- External/Internal

Ms. Kinder reported that she has selected Peak our of Sheridan to complete the strategic planning and will begin working with them in the new year.

4. Collective Health Trust- Boost Grant-RATIFY*

Dr. Nelson motioned to Ratify the Collective Health Trust grant. Ms. Hansuld seconded; motion passed.

5. Behavioral Health Update

Ms. Kinder reported that there are a lot of agencies and groups working on the topic in the community. Ms. Kinder reported that a community survey has been sent and she has received 54 responses. Ms. Kinder reported that the Board of Health needs to Ratify the 50,000-dollars that was approved for community mental health.

Ms. Hansuld motioned to Ratify the 50,000-dollars allotted for Community Mental Health. Dr. Nelson seconded; motion passed.

b. COMMUNITY PREVENTION-Hailey

1. Community Prevention

Ms. Bloom reported that the grant ends June 30, 2024. Ms. Bloom reported that the parent handbook is being mailed to all parents that signed up for third party mailings. Mercer house is also handing these out to interested parties. General discussion followed. Ms. Bloom reported that her workplan has been approved and the new subcontracts for the new grant period are moving forward.

2. Wyoming Cancer Resource Services (WCRS)

1. WCRS CONTRACT- RATIFY*

Ms. Bloom reported that the WCRS program has will start the final year of the contract and the board needs to ratify this contract.

Dr. Nelson motioned to ratify the WCRS contract. Ms. Hansuld seconded; motion passed.

3. Wyoming Cancer Coalition (WYCC)

1. WYCC CONTRACT-RATIFY*

Ms. Bloom reported the WYCC program will continue for FY25 and the board needs to ratify this contract.

Dr. Nelson motioned to ratify the WYCC contract. Ms. Hansuld seconded; motion passed.

4. Wyoming AIDS Education and Training Center (WyAETC)

Ms. Bloom reported that we are waiting on a contract to move forward with the work plan.

5. HIV Case Management

Ms. Bloom reported new paperwork changes and hopes that this will improve services. Ms. Bloom stated that we continue to get new client.

c. ENVIRONMENTAL HEALTH-Ruth

Ms. Heald reported that mobile unit events are increasing as the summer season continues. Ms. Heald reported that Riverside hotel is partial open. Ms. Heald reported that the upper floors, pool and restaurant are not open for business at this time. Ms. Heald stated that they are still working on the water management

plan for the hotel. Ms. Heald reported that a letter has been sent with these requirements. Ms. Heald stated that the County Fair and Beartrap festival are the next events.

d. NURSING PROGRAMS

1. DISEASE PREVENTION CLINIC-Amanda

1. EXPEDITION

a. EXPEDITION CONTRACT*-RATIFY

Ms. Hansuld motioned to ratify the Expedition contract. Dr. Nelson seconded; motion passed.

b. Opening

Ms. May reported the clinic has a new rapid STI test for women that will be used in the Clinic. The test will give result in 30 minutes. Ms. May reported that we are working with Trans RX to bill Medicare Part D for other vaccines we offer in the clinic. Ms. May reported that interviews have been set for the open position in Expedition.

2. COVID Vaccine

Ms. May stated that we have reserved 500 Pfizer COVID vaccine and 200 Moderna COVID vaccine. Ms. May reported that we had to return 500 unused Flu vaccines. Ms. May reported that we reduced the amount we ordered for the coming Flu season.

2. ADULT HEALTH PROGRAM-Mary Ann

Ms. Kinder reported that Adult Health is continuing to stay busy and complete LT101's

3. MATERNAL CHILD HEALTH PROGRAM- Tonya

Ms. Nolen reported that the community baby shower was very successful. Talked with many people. Ms. Nolen reported that lactation referrals have increased and they have had two full education classes. Ms. Nolen stated that they will be participating in the Climb out of Darkness event this weekend. Ms. Nolen reported that we are currently graded at a D- for maternal mental health. Ms. Nolen reported that one of her staff is not certified in the Foundation training in maternal mental health. General discussion followed.

e. PUBLIC HEALTH PREPAREDNESS- Tammy

1. **CONTRACT-BASE-RATIFY***

Ms. Hansuld motioned to ratify the Base contract. Dr. Nelson seconded; motion passed.

2. **CONTRACT-CHO-RATIFY***

Ms. Hansuld motioned to ratify the CHO contract. Dr. Nelson seconded; motion passed.

Ms. Smith reported that all deliverables have been completed for FY24. Ms. Smith reported that the preparedness staff completed Face to Face training in Cheyenne in May.

f. City of Casper/City of Mills/County Liaison

Councilwomen Haskins reported that she gave each member of the council a copy of the parent handbook.

Ms. Kemper reported that the hole in the building that the Health Department uses in Mills is fixed.

Commissioner Nicolaysen reported that they are working on budgets. He stated that he was proud to attend the ground breaking.

g. Board Member Reports

Mr. Cometto stated that everyone at the health department is doing great work for our community. Mr. Cometto thanked Commissioner Nicolaysen and the rest of the Natrona County Commissioners for their efforts and support for the new building. Mr. Cometto thanked the City of Casper for the land and their support.

h. ADJOURN*

Ms. Hansuld motioned to adjourn the Board of Health meeting at 6:23 pm and enter Executive Session. Dr. Nelson seconded; motion passed.