



**CITY OF CASPER-NATRONA COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Thursday, February 16, 2017; ELKHORN ROOM
5:30 PM**

Meeting called to order at 17:33

In attendance: Dr. Mike Miller, Dr. Jessi Waring, Mike Cometto, Anna Kinder, Wendy Matson, Heather Duncan-Malone, Ruth Heald, Audrey Gray, Dr. Kelly Weidenbach, Forrest Chadwick

I. AGENDA/MINUTES

- a) **Previous Meeting Minutes/Notes*** Dr. Miller moves to accept the previous meeting minutes, Dr. Waring seconds, motion passes

II. BUDGET/FINANCIAL

a) **Financials***

January 2016 Financials*-Mr. Cometto remarks the financials for January are very accurate. The department received \$63,000 in outstanding grant payment from the AETC grant.

Dr. Miller moves to approve the financials, Dr. Waring seconds, motion passes

III. BOARD

Next Meeting Date

Scheduled for Thursday, March 16, 2017 at 5:30pm*Dr. Waring indicates she may not be available on that date and Dr. Miller is tentative. Dr. Weidenbach indicates if a different meeting date is needed, she will initiate a straw poll for an alternative date. Dr. Miller moves to accept the meeting date, Dr. Waring seconds, motion passes.

BOARD MEETING ADJOURNMENT FOR PUBLIC HEARING-Motion by Dr. Miller, second by Dr. Waring, motion passes.

IV. PUBLIC HEARING - Natrona County Campground Regulation Revisions*

Ruth Heald, Environmental Health Program Manager, goes over changes to the campground regulations with the board and others present at the meeting. Ruth received one call this week during the open comment period from a person wanting to know if the changes are related to the Eclipse, but was not interested in attending the board meeting and did not have any comments for changes to the regulations.

Mr. Cometto requests any comments on the regulations three times. No comments are

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received.

Dr. Miller moves to approve the revisions to the CNCHD campground regulations, Dr. Waring seconds, no discussion amongst the board, motion passes.

Dr. Miller moves to close the public hearing, Dr. Waring seconds, motion passes

MIKE COMETTO RESUMES THE BOARD OF HEALTH MEETING

V. HEALTH OFFICER

- a) **Health Officer Report-** Dr. Dowell is not present. Dr. Weidenbach indicates Natrona County is having much higher than normal gonorrhea, ten times the rate of the same timeframe of 2016. In addition, Natrona County is seeing high rates of Chlamydia. Condom dispensers have been placed in the public restrooms at the CNCHD as well as UW Family Practice and those dispensers are emptying quickly.

VI. DIVISION REPORTS

1) ADMINISTRATION

a) General Administration

- i) FY18 Proposed Budget*-Dr. Weidenbach states the budget was requested much earlier by the City of Casper. The proposed budget includes level funding from the city and county, proposed cuts from the state and is balanced at this time.

Environmental Health is not anticipating a lot of campgrounds for the eclipse for an increase of fees, and the foodservice licensing revenue was difficult to estimate.

Dr. Waring moves to approved the fiscal year 2017-2018 budget, Dr. Miller seconds, motion passes

Dr. Weidenbach states the City of Casper is requesting a quarterly report on outcomes of all programs which receive funding from one cent or general funds. The City of Casper only gave five business days to complete the report, which was nine pages long. Board reports for the program managers will be changed to gather the necessary data to fill the quarterly reports out in a more efficient manner.

- b) **Public Health Preparedness/Medical Reserve Corp/CPR-**Audrey Gray, Public health Preparedness Program Manager does not have anything to add outside of her board report.

- c) **Wyoming AETC/Sexual Health-**Anna states she was at Casper College yesterday teaching an HIV/AIDS course. In addition, her program was doing



HIV testing associated with sex week at the college, where they tested 10 people.

2) NURSING

- a) **Community Nursing Division**-Ms. Susan Christman, Nursing Division Director was not present at the meeting, nothing to add to her report.
- b) **Adult Health Program**-Ms. Mary Ann Lembke, Adult Health Program Manager was not present at the meeting, nothing to add to her report.

- i) **Updates on Medicaid Waiver Conflict Free Case Management implementation in Natrona County**-Dr. Weidenbach states there have been issues with the waiver program and getting patients seen for skilled nursing. There are five new agencies doing skilled nursing in Natrona County, so the CNCHD will wait to put in the waiver to do both case management and skilled nursing. Dr. Weidenbach spoke with Dr. Bush about the potential to get a “carve-out” extension for the CNCHD. It is also rumored that Interim Healthcare may pull out of the waiver program completely, so the home health environment remains unstable.

Dr. Weidenbach states CNCHD currently has 100 patients, and 17 on a waitlist for services. CNCHD currently has 2.5 staff members and is very close to capacity. Dr. Weidenbach may hire one more RN to assist with case load. Each adult health staff nurse is expected to have 30 traditional patients and 10 other patients on their case load at any one time.

c) Disease Prevention

- i) **Title X Family Planning Grant Application with Wyoming Health Council (for 4/1/2017-12/31/2017)***-Dr. Weidenbach states due to the completion of the Title X grant application so close to the deadline, Mr. Cometto signed the application on behalf of the board. Dr. Weidenbach says the goals of the grant are the same as previous years, however, long acting removably contraception (LARC), HIV testing at the CNCHD building and Casper College, and a goal for finance and revenue generation increase of 5% were new goals on the grant.

Anna Kinder, AETC Program Manager indicates HIV tests done offsite cannot be counted towards the overall HIV testing goal in the Title X grant.

Dr. Waring moves to approve the Title X grant application, Dr. Miller seconds, motion passes.



Dr. Weidenbach states she met with the Nurse at Casper College about the family planning services she provides to college students and are discussing Title X program requirements and implementation at Casper College.

- d) **Maternal and Child Health Program**-Ms. Wendy Matson, Maternal Child Health Program Manager states that due to anticipated budget cuts in the coming fiscal year, they will likely need to reduce community outreach activities. Ms. Matson indicates this reduction in outreach will affect the program because the outreach creates referrals, which drive the ability to bill for services.

3) ENVIRONMENTAL HEALTH DIVISION

- a) **Update on revisions and timeline for county wastewater regulations**-Ms. Heald indicates the wastewater regulations are being reviewed by the County Attorney and the Department of Environmental Quality Engineer. Ms. Heald was unsure if the County Commissioners wanted to review them as well, as they will be expected to be signatories on the new regulations and delegation agreement. Mr. Forrest Chadwick, Natrona County Commissioner, indicated to send a copy to the county for review.

- VII. **CITY/COUNTY LIAISON REPORTS**-Mr. Forrest Chadwick, Natrona County Commissioner states nothing has changes since their last meeting. He also reviewed several pieces of legislation what were defeated so far in the Wyoming State Legislature.

Mr. Chadwick also states the County Commissioners Association is anticipating 70,000 people at Glendo Reservoir for the Eclipse. In addition, the Wyoming Highway Patrol has stated they will not site people for stopping on the interstate or other roads, but counties are concerned about vehicles starting fires that are pulled off of the road in dry brush.

VIII. BOARD MEMBER REPORTS-

Dr. Waring states her term is finished at the end of June, and will not seek another term. Dr. Waring also indicated she has some recommendation for her replacement she will pass to Dr. Weidenbach. Dr. Weidenbach states she will talk with the City of Casper Manager about the new board member.

Dr. Miller states he is looking forward to working with the CNCHD regarding Eclipse planning efforts.

Motion to adjourn the meeting by Dr. Miller, Seconded by Dr. Waring at 18:30.