**Job Announcement**

Job Title: Outreach Community Health Educator/Public Health Detailer

Opening Date: December 20th, 2021

Closing Date: January 10th, 2022

Salary: $45,000

Job Type: Full Time, Non-exempt

Location: Casper, Wyoming

**General Description**

The Outreach Community Health Educator is salaried and benefited as defined in the Casper-Natrona County Health Department’s Personnel Handbook. This individual will be responsible for community outreach, education, and limited sexually transmitted infection (STI) testing, including Human Immunodeficiency Virus (HIV) testing in a variety of community settings. Community outreach education and testing includes youth and adults in Natrona County, including vulnerable youth and adult populations in Natrona County.

**Specific Duties**

**Provision of Educational Resources**

* Become proficient at delivering all evidence-based curricula, including comprehensive sexual health education curricula, as approved by the Communicable Disease Manager, Prevention Clinic Manager, and other department administrators
* Develop community-based education schedules
* Provide health education to community groups with other CNCHD staff as needed, and evaluate effectiveness of education provided
* Market health education services in the community
* Provide Topical campaigns
* Make visits to Health Care practices and meet with providers and office staff
* Development of community specific action kits

**Capacity Building for Community Health Education**

* Apply for grant opportunities through the Wyoming Department of Health Communicable Disease Unit
* In conjunction with the Wyoming Department of Health Communicable Disease Unit, conduct appropriate need assessments within community health care providers
* Build capacity with other health care providers and partners in Natrona County for health education services, HIV testing/treatment/prevention, and the testing/treatment/prevention of STIs, including hepatitis B and C and promote appropriate referrals
* Provide support to other staff on partnering with local, county, and state health agencies to increase health education and promotion
* Assist in planning and implementing community HIV/STI testing events
* Market family planning and sexual health services in the community
* Market HIV case management services in the community

**HIV Case Management**

* Educating health care providers on referral process for those at risk or diagnosed with HIV
* Provide limited quality case management to individuals living with HIV
* Provide support to other case managers at CNCHD

**Other Duties**

* Coordinate condom distribution program
* Education and referrals on PrEP, hepatitis treatment and syphilis
* SARS-CoV-2 support and response as needed
* Other duties not otherwise described

**Minimum Qualifications**

* Bachelor’s Degree from accredited university
* Reliable, self-directed, and detail oriented
* Strong organizational skills
* Excellent written and verbal communication skills
* Public speaking skills
* Successfully complete medical evaluation upon hire
* Successfully complete immunization review upon hire
* Successfully complete drug screening upon hire
* Successfully complete Background and Central Registry Check
* Possess a valid State issued driver’s license

**Preferred Qualifications**

* **A Bachelor’s Degree is required for this position**

**Knowledge, Skills, and Abilities**

* Ability to work as a team member and independently
* Proficient computer skills
* Ability to follow written and oral instructions
* Ability to complete tasks independently
* Ability to lift 40lbs from floor to waist level
* Ability to withstand hours of standing, walking, bending, stooping, and lifting

**Responsibility/Accountability**

* This position reports directly to the Communicable Disease Manager

**ADA Essential Requirements**

* Must possess manual dexterity, good hand/eye coordination
* Vision adequate for daily work, corrected vision of 20/40 on the Sneller Scale
* Hearing adequate for daily work, corrected hearing of 30 decibels on the 1000, 2000 frequency scale
* Operate vehicle for travel in conducting work requirements in a variety of settings
* **Reasonable accommodations will be addressed based on position description**

**Potential Hazards Include**

* Potential exposures to communicable disease from direct/indirect contact
* Use of vehicles and equipment
* Injury due to awkward positions and prolonged computer work
* Exposure to chemical agents, including reagents, sanitizers, and other chemicals associated with routine and incidental assignments

**How to apply**

Interested applicants must submit a resume or curriculum vitae to the Casper-Natrona County Health Department. You may submit your resume or curriculum vitae electronically or mail a hard copy to the following address:

Emma Burton-Hopkins, MHE, CHES

Communicable Disease Manager

Casper-Natrona County Health Department

475 S Spruce Street

Casper, WY 82601

Phone (307) 577-9728

Email: [ehopkins@cnchd.org](mailto:ehopkins@cnchd.org)

Or careers@cnchd.org

Website: www.casperpublichealth.org