



**CITY OF CASPER-NATRONA COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING**

THURSDAY, AUGUST 19TH, 2021

Virtual by Zoom or in person-North Platte

<https://us02web.zoom.us/j/87890314984>

Phone: 1 253 215 8782 Passcode: 878 9031 4984

5:30 PM

Present or by Zoom: Anna Kinder, Mike Cometto, Tia Hansuld, Eric Nelson, Dr. Dowell, Dr. Wold, Dr. Dunn, Christie Nelson, Commissioner Kauffman, Tonya Nolan, Emma Burton-Hopkins, Mary Ann Lembke, Hailey Bloom, Hilary Cage, Ruth Heald, Morgan Hughes

I. AGENDA/MINUTES

5:30 PM meeting was called to order by Mike Cometto

a. Previous Meeting Minutes/Notes

a.i. JUNE meeting minutes*

a.i.1. Tia Hansuld 1st the motion, Dr. Wold 2nd the motion

a.i.2. All members I, none opposed

a.ii. JULY meeting cancelled

II. BUDGET/FINANCIAL

a. Financials

a.i. MAY financial report *

a.i.1. Had previously been tabled due to a bank record issue which has now been reconciled. No discussion from members of the board.

a.i.2. Tia Hansuld 1st the motion, Christie Nelson 2nd the motion

a.i.3. All members I, none opposed

a.ii. JUNE financial report*

a.ii.1. Mike Cometto mentioned he reviewed and saw no discrepancies. No discussion from members of the board.

a.ii.2. Dr. Wold 1st the motion, Christie Nelson 2nd the motion

a.ii.3. All members I, none opposed

a.iii. JULY financial report*

a.iii.1. Mike Cometto mentioned he reviewed and noted COVID-19 receivables are starting to come in and are on hand but they looked good. No discussion from members of the board.

a.iii.2. Christie Nelson 1st the motion, Dr. Wold 2nd the motion

a.iii.3. All members I, none opposed

- a.iv. County Health Insurance*
 - a.iv.1. The proposal included FY21 and FY22 county rates. CNCHD currently pays different than the county and this has been consistent over the years. CNCHD employees typically pay more than county employees. Proposed would help get CNCHD closer to what the county has. Premiums are the same just the employee/employer contributions would be different. Proposed spending was worked into the new budget approved in June. No discussion from members of the board.
 - a.iv.2. Christie Nelson 1st the motion, Dr. Wold 2nd the motion
 - a.iv.3. All members I, none opposed

III. **BOARD**

a. **Next Meeting Date**

a.i. **Proposed Meeting Date September 16th, 2021 ***

- a.i.1. All members of the board in attendance agreed upon proposed date.

IV. **PUBLIC HEARING:** Review of Environmental Health proposed fees. Please note public comment will be limited to 5 minutes per individual.

- a. Environmental Health fees had some additions of categories in 2016/2017 but all existing fees were left in place at that time. This proposal is an overall increase of fees and an addition of a few other categories. These include guest body art technician (temporary), temporary campground, HACCP (special food process), and septic system modifications beyond regular install.
- b. Mike Cometto opened for any members of the public for public comment. No members of the public were present in person at the meeting or on zoom. Public comment was closed. No discussion from members of the board.
- c. Dr. Wold 1st the motion, Christie Nelson 2nd the motion
- d. All members I, none opposed

V. **HEALTH OFFICER**

a. Health Officer Report

- a.i. Dr. Dowell updated on status of the Wyoming Medical Center including 9-10 people with COVID in the ER, 4 in ICU and approximately 30 hospitalized. $\frac{3}{4}$ in the ICU are between ages of 48-60 and he believes all 4 will die. Numbers are increasing across the board. The hospital has over 30 employees out for illness or quarantine. His colleagues are consistently seeing more children becoming ill with COVID-19. Dr. Dowell is in favor of masking in the schools to protect children and staff but he recognizes that is a local decision for the school board. If there are not masks he expects lots of staff and students to be ill and out of school. The Delta variant is 10x as contagious as the original strain. Anyone vaccinated and getting a breakthrough case is seeing mild infection and



even no symptoms. Almost all cases at WMC are unvaccinated. Any vaccinated getting hospitalized have other underlying conditions like immunocompromised states. Boosters have started for immunosuppressed individuals and he expects to see boosters for all by mid to late September. Surges in pediatrics are up across the nation 700% with some states unable to admit more pediatric patients. Long haulers syndrome is significant in the younger and pediatric populations. He expects children to be eligible for vaccines mid fall. All of the data is good, shows efficacy and safety. Reinfection is like breakthrough cases and less common. However, antibodies are only one part of the response and they aren't the most effective naturally. He is hopeful the vaccines are more widely used and boosters help to stop or slow the spread.

VI. DIVISION REPORTS

a. ADMINISTRATION

a.i.1. COVID-19 UPDATE

a.i.1.a. Vaccination policy *

a.i.1.a.i. Policy would require anyone working at CNCHD or students/staff doing rotations to be vaccinated against preventable infectious disease like the flu and COVID-19. It will offer medical or religious exemption to be reviewed by Anna, Dr. Dowell and a member of the board for exemption. Mike noted that this is important for those in our field and to protect employees. No discussion from members of the board.

a.i.1.a.ii. Christie Nelson 1st the motion, Dr. Dunn 2nd the motion

a.i.1.a.iii. All members I, none opposed

a.i.1.b. Update-Testing/Vaccination

a.i.1.b.i. Both are very busy. Have been looking to hire additional staff but it is difficult. CNCHD staff are picking up slack and extra jobs to assist in response.

a.i.1.c. CVC Plans-

a.i.1.c.i. Unsure what boosters will have in store. Macys space is occupied until after Halloween. Looking at other options for mass vaccine clinics.

a.i.1.d. Staffing concerns

a.i.1.d.i. Mostly covered in vaccine/testing update. Limited staff, limited luck hiring.

- a.i.2. **General Administration**
 - a.i.2.a. Reporting grid- updated
 - a.i.2.b. Strategic Planning for Board –tabled until January 2022
 - a.i.2.b.i. Tabled to correspond with NACCHO planning/evaluation
 - a.i.2.c. FOIA policy-tabled
 - a.i.2.d. Performance evals plan to have completed Sept 1
 - a.i.2.e. Building update
 - a.i.2.e.i. Started talking with architect on this project. NACCHO kick off for evaluation/planning was today.
 - a.i.2.f. City/County funding
 - a.i.2.f.i. Received level funding from the county and a slight increase from the city
 - a.i.2.g. City of Mills update
 - a.i.2.g.i. Have been there for vaccine clinics and city meetings. Going well.

- a.i.3. **PUBLIC HEALTH PREPAREDNESS/CPR-**
 - a.i.3.a. Still going well. State may have additional funds to expand. All CNCHD staff completed CPR recertification in July.

4. WYAETC/HIV CASE/RW PROGRAMS/WCRS/WYCC-

a. New AETC Staff

- a.i.1.a.i. Lauren starting Aug 30th
- a.i.1.a.ii. New realignment of these programs. Emma Burton-Hopkins is the new Communicable Disease program manager and will oversee the AETC, Expedition and HIV Case management. Hailey Bloom will be oversee the WYCC and WCRS programs.

b. COMMUNITY PREVENTION PROGRAM-

- b.i. In second year of this grant cycle (biennium). Things are going well. Working on a contract with Mercer for some programs and classes.

c. ENVIRONMENTAL HEALTH DIVISION-

- c.i. Added a line to the reporting grid to capture number of open files for septic systems. This captures the amount of files open or that could be opened and active with a phone call. Some of these move quickly and some sit for years.

d. NURSING-

d.i.1. DISEASE PREVENTION CLINIC

d.i.1.a. State I&E Committee*

d.i.1.a.i. Clinic is good but busy. Have some staff out for maternity/medical leave. Flu clinics are on the books and flu vaccine is so far on schedule.

d.i.1.a.ii. The proposed use of the state I&E Committee is a way to use the state committee for submitting Title X materials to. This is a requirement but we could choose to have our own committee instead. CNCHD needs to agree to use state committee vs having their own.

d.i.1.a.ii.1. Christie Nelson 1st the motion, Dr. Wold 2nd the motion

d.i.1.a.ii.2. Mike Cometto expressed agreement in use and using something already in place.

d.i.1.a.ii.3. All in favor none opposed.

d.i.2. ADULT HEALTH PROGRAM

d.i.2.a. Almost complete with the transition. Still completing LT101's. Has had an admin assistant leave and one nurse resign effective 8/20/21 which will leave Mary Ann and Chris.

d.i.3. MATERNAL CHILD HEALTH PROGRAM

d.i.3.a. Newest nurse is trained and out on her own. Received a grant of \$2000 from Wyoming Children's Trust Fund to purchase incentives for 7 high risk moms.

VII. CITY/COUNTY LIAISON REPORTS

a. Commissioner Kaufman expressed gratefulness, support and thank you's to CNCHD and department staff.

VIII. BOARD MEMBER REPORTS

a. Christie Nelson who works as a Pharmacist and Manager at WMC discussed that she wishes people would focus on prevention like vaccines and not treatment of COVID-19. Treatment options are limited, expensive and not a guaranteed outcome.

b. Mike Cometto echoed thank you's to CNCHD staff.

IX. ADJOURN

- a. Christie Nelson 1st the motion, Dr. Dunn 2nd the motion
- b. Meeting was adjourned for Executive Session for personnel.

X. **EXECUTIVE SESSION**-personnel