



CITY OF CASPER-NATRONA COUNTY HEALTH DEPARTMENT

BOARD OF HEALTH MEETING

THURSDAY, OCTOBER 21ST, 2021

Virtual by Zoom or in person in the North Platte Conference Room

<https://us02web.zoom.us/j/85874128562>

Phone: 1 253 215 8782 Passcode: 858 7412 8562

5:30 PM

Present or by Zoom: Anna Kinder, Tia Hansuld, Dr. Dowell, Dr. Wold, Dr. Dunn, Dr. Nelson, Mike Cometto, Eric Nelson, Tonya Nolen, Emma Burton-Hopkins, Mary Ann Lembke, Hailey Bloom, Ruth Heald, Tammy Smith, Travis Mitchell, Morgan Hughes

I. AGENDA/MINUTES

5:30 PM meeting was called to order by Mike Cometto

a. Previous Meeting Minutes/Notes

a.i. September meeting*

Action: Ms. Hansuld motioned to approve the September 2021 meeting minutes. Motion was seconded by Dr. Nelson, motion passed.

II. BUDGET/FINANCIAL

a. FINANCIALS

a.i. August financials*

a.ii. September financials*

Action: Ms. Hansuld motioned to approve the August 2021 and September 2021 financials. Motion was seconded by Dr. Dunn, motion passed

iii. Revised FY22 Budget

Ms. Smith reported that the budget amendments were completed to align with final awards from various funding sources. Ms. Smith reported that the original budget approved was created with requested funding vs awarded funding. The department budget is balanced and needs final approval from the Board of Health

ACTION: Ms. Hansuld motioned to approve the budget amendment for FY22. Motion seconded by Dr. Nelson, motion passed.

iv. Board and Elected informational training November

General discussion of budget training for the Board of Health Members and Elected Officials is scheduled for December 15, 2021 at 5:30pm

III. **BOARD**

a. **Next Meeting Date**

a.i. **Proposed Meeting Date November 18th, 2021***

ACTION: Ms. Hansuld motioned to approve the next Meeting date of November 18th, 2021. Dr. Nelson seconded the motion, motion passed.

IV. **HEALTH OFFICER**

a.i. **Health Officer Report**

Dr. Dowell reported that Sweetwater county is having daily deaths. Our local hospital has the ICU full at this time. Dr. Dowell reported that there are a lot of patients being admitted and most of them are not vaccinated. Dr. Dowell stated the state will approve the vaccine for 5-11-year old's as soon as the CDC approves the vaccine. He believes the first week of November. Dr. Dowell reported that health care workers are exhausted. Dr. Dowell wishes we could change the publics opinion on getting vaccinated. Wyoming is one of the lowest vaccinated states.

Mr. Nelson reported that the special session of the state legislature has 13 bills dealing with vaccines. Dr. Dowell is waiting to comment on these bills until they pass the session. Ms. Hansuld asked about the amount of RSV in the daycares. Dr. Dowell reported that there has been an increase and they have had 7 RSV patients in the hospital. Dr. Dowell reported that there were zero RVS hospitalizations last year. Dr. Dowell stated that people who have had COVID and experience sever symptoms are the best people to convince others to get vaccinated.

V. **DIVISION REPORTS**

a. **ADMINISTRATION**

a.i. **COVID-19 UPDATE**

a.i.1. **Update-Testing/Vaccination**

Ms. Kinder reported the department completed 6,000 tests in the month of September. The department has supplied multiple agencies with testing supplies. The positivity rate in September was approximately 20% at the department. Many of those who are presenting at the hospital have not been tested prior to going to the hospital. Ms. Kinder reported the department gives vaccine every day in house and lots of outreach at other agencies during the month. Mass vaccination clinics have either been completed or scheduled for September 30, October 15 and 30th at the Ford Events Center. The event on September 30 was really busy with 600 COVID vaccines and 250 Flu vaccines given. With the weather changing the plan is to move the drive-in clinics to the Fairgrounds where there are more barriers to the weather.

a.i.2. Staffing concerns

Ms. Kinder reported that we have 5 current openings and are working to get those positions filled.

a.i.3. Funding

Ms. Kinder reported the state is writing new contracts for vaccine and testing contracts that will run thru June of 2023.

a.i.4. Community Impacts

Ms. Kinder reported that the west side WAL-MART closed for cleaning due to a large staff outbreak. The schools have been doing pretty well at this point. Boosters will be an issue in the long-term care facilities since the federal program is not in place for the boosters. The department is working with them and helping where we can. Logistics is a big issue with all the different types of storage requirements for the various vaccines.

a.i.4.a.i. **General Administration**

a.i.4.a.i.1. Reporting grid-updated, please review

Ms. Kinder reported that we are uploading information for the grid, please let her know if there is something more you want reported.

a.i.4.a.i.2. Strategic Planning for Board-tabled until January 2022

Ms. Kinder reported that NACCHO is moving along with getting information from both the department and the public. Things are moving forward at a good pace.

a.i.4.a.i.3. FOIA policy-tabled

a.i.4.a.i.4. Performance evals

Ms. Kinder reported that she has completed review of all the evaluations and plan on giving them to all employees in November.

a.i.4.a.i.5. Building update

Ms. Kinder reported that things are moving forward. There seems to be multiple options for funding the new building and the estimate is in the 20-million-dollar range to get it built.

a.i.4.a.i.6. City of Mills MOU*

Ms. Kinder reported that both parties have reviewed but still don't have all the signatures at this time.

b. COMMUNICABLE DISEASE

b.i. Expedition

b.i.1. Additional Funding – Epidemiologist and additional trainer

Ms. Kinder reported that the state would like to expand the services we are providing in the Expedition program. General discussion followed.

b.i.2. Proposed draft contract*

Mr. Nelson has reviewed the contract and sees no issues as it is a standard state contract. Ms. Kinder is asking the board to approve the draft contract as is and once the state attorney general approves we can get signatures and move quickly with hiring the new positions.

Action: Ms. Hansuld motioned to approve the draft Expedition contract. Dr. Dunn seconded, the motion, motion passed.

b.ii. WyAETC

b.ii.1. Contract from University of Washington*

Mr. Nelson stated this is an extension of the current contract and reviewed it and found no issues.

Action: Dr. Nelson motioned to approve the extension of the AETC contract with the University of Washington. Ms. Hansuld seconded, motioned passed.

b.iii. HIV Case Management

Ms. Burton-Hopkins that one new client has been added to the program. The staff will be completing four days of training in November. Ms. Burton-Hopkins reported that we are moving away from one on one management and more group management. This allows for quicker responses if more than one case manager can assist with the patients.

c. COMMUNITY PREVENTION

c.i. Community Prevention

Ms. Bloom reported she is working hard to get things complete before she starts her maternity leave. Ms. Bloom is training staff to complete some duties while she is out on leave.

c.ii. WCRS

c.iii. WYCC

Ms. Bloom reported that both the WCRS and WYCC are working on the spring applications for the new biennium funding grants. Both programs are working hard to complete the deliverables for each grant.

d. ENVIRONMENTAL HEALTH

Ms. Heald reported with meeting for the Department of Ag and is working with them to completed tasks and is applying for FDA funding to get standardizations moving forward in the county.

Mr. Nelson asked about the changes in daycares and Ms. Heald stated they are working with the department of family services.

e. NURSING PROGRAMS

e.i. DISEASE PREVENTION CLINIC

Ms. Kinder reported that the clinic is finding their way with the staffing changes.

e.ii. ADULT HEALTH PROGRAM

Ms. Lembke stated they are holding their own with the staffing changes and that there are a lot of LT's to complete. Ms. Lembke reported lots of work on the phone and lots of documentation is being completed.

e.iii. MATERNAL CHILD HEALTH PROGRAM

Ms. Nolen reported that we currently have no waiting list for the WY hand n hand program.

e.iii.1. Additional funding for additional staff possible

e.iii.1.a. TANF

e.iii.1.b. Health Moms/Health Births

Ms. Nolen presented that the State of Wyoming is offering to fund a full-time TANF nurse for the program. This nurse would only work with TANF patients. Ms. Nolen has completed a job description and if the Board approves the additional nurse we can move forward with the state. General discussion followed

Action: Dr. Nelson motioned to approve an additional TANF nurse. Ms. Hansuld seconded, motion passed.

f. PUBLIC HEALTH PREPAREDNESS- Tammy

f.i. Preparedness

f.ii. CPR

Ms. Smith reported that the AAR for the COVID period of March 2020 thru June 30, 2021 has been completed and uploaded to the state. The state will review and give us feedback on the report. CPR classes has slowed and we are working with those who need recertification as they contact us.

g. City/County Liaison

h. Board Member Reports

The Board of Health members would like to thank all the staff for their continued hard work and to keep your chins up, you are doing a great job.

i. Adjourn

Action: Dr. Nelson motioned to adjourn the meeting and go into executive session at 6:35 pm. Ms. Hansuld seconded, motion passed.

j. Executive Session- Personnel