



CASPER-NATRONA
COUNTY HEALTH DEPARTMENT

**City of Casper-Natrona County Health Department
Board of Health Meeting
March 18th, 2021
North Platte Room/Zoom
5:30 pm**

Board Members Present:

Dr. Andy Dunn, *via Zoom*
Tia Hansuld, *via Zoom*

Christie Nelson, *via Zoom*
Dr. Matthew Wold, *via Zoom*

Staff Present:

Anna Kinder, Executive Director
Hilary Cage, Disease Prevention Manager
Mary Ann Lembke, Adult Health Manager

Tammy Smith, Bookkeeper
Tonya Nolen, MCH Manager
Ruth Heald, Enviro Health Manager

Others Present:

Eric Nelson, County Attorney
Brook Kaufman, County Commissioner, *via Zoom*
Morgan Hughes

Mayor Steve Freel, *via Zoom*
Dr. Mark Dowell, *via Zoom*

Absent:

Mike Cometto

Meeting called to order at 5:30.

Election of Officers added as first meeting agenda item

Ms. Hansuld motioned for Mike Cometto as Board Chair and Christie Nelson as Vice-Chair. Dr. Dunn seconded, motion passed

- I. **Agenda/Minutes**
 - a. **Previous Meeting Minutes/Notes**
 - a.i. February Meeting Minutes

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ACTION: Ms. Hansuld motioned to approve the February 2021 meeting minutes. Motion was seconded by Dr. Dunn. Motion passed.

II. Budget/Financial

a. Financials

- a.i. February Financials were tabled until Mr. Cometto has time to review them.

III. Board

a. Next Meeting Date

- a.i. Proposed Meeting Date of April 15, 2021

ACTION: Dr. Wold motioned to approve the date of the next board meeting. Motion was seconded by Ms. Hansuld. Motion passed.

a.ii. Board Bylaws – Onboarding

- a.ii.1. There are minimal verbiage changes that should be made to the bylaws. Other than this, the bylaws read well and look good.

IV. Health Officer

a. Health Officer Report

- a.i. Dr. Dowell reported that not seeing any influenza, which shows masks are effective containing the spread of disease. RSV numbers are really low as well. The hospital census for COVID is low. The goal is to keep masking without the mandate. Goal is to keep the schools open.

V. Division Reports

a. Administration

a.i. Covid-19 Update

a.i.1. Update – Testing/Vaccination

a.i.1.a. Contact tracing is staying up to date with no issues.

a.i.1.b. Testing numbers have dramatically decreased.

a.i.1.c. SOLV software is live for the CVC center and Department.

a.i.1.d. 1C is complete and we will be moving

a.i.1.e. We plan on doing mass vaccination clinics at the CVC (Macy's) three days a week with the ability to vaccinate 1500 people a day.



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- a.i.1.f. CVC gives us more space for staging, and thru put. We have it arranged very well to get people in and out.
- a.i.1.g. We are working with CHC, Midwest, Medicap Pharmacy UW family practice, Walgreens, Sams Club, Albertsons and Ridleys in getting the vaccines out to the public.
- a.i.1.h. The Cepheid machine is in the building and set up to run. We are just waiting for tests to arrive. We hope they will be her in April.

- a.ii. General Administration
 - a.ii.1. Reporting Grid
 - a.ii.1.a. Managers are working hard to keep the reporting grid current.
 - a.ii.2. Strategic Planning for Board – *tabled*
 - a.ii.3. FOIA policy – *tabled*
 - a.ii.4. Performance Evals –
 - a.ii.4.a. The goal is for all managers to have them completed by July 1, 2021.
 - a.ii.5. RFP for IT – *tabled*

- a.iii. Public Health Preparedness/CPR
 - a.iii.1. Joel worked in Cheyenne for two weeks getting more training on the PHRC program. Joel assisted with vaccinating the legislature and worked with Laramie County public health with their clinic. He learned a lot and will be putting what he learned in practice with his job.
 - a.iii.2. CPR has remained mostly on hold. We are going back to the drawing board and trying to figure out how this will work moving forward.

- a.iv. Wyoming AETC/HIV Case Management/Ryan White Programs/WCRS/WYCC
 - a.iv.1. Washington has the AETC grounded and will not let us travel. Ms. Duloherly is working the best she can with zoom meeting and training.
 - a.iv.2. WYCC Position has been filled with Garret Poste
 - a.iv.2.a. Mr. Poste and Ms. McKee have completed training in Cheyenne for the Cancer program.

- b. Community Prevention Program

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b.i. Ms. Bloom has been completing trainings and meetings around the state.

c. **Environmental Health Division**

c.i. Ms. Heald reported that Lindsey Strong has been hired as the new inspector. EH will be fully staff once Ms. Lange is back at work. The training is going well.

d. **Nursing**

d.i. Disease Prevention Clinic

d.i.1. Ms. Cage reported that we are opening more appointments with the change of the vaccine clinics at CVC. The clinic continues to see family planning

d.i.2. The Title X site visit has been cancelled and they will be rescheduling in the future.

d.ii. Adult Health Program

d.ii.1. Adult Health is continuing to meet with all clients and completing LT101's. Ms. Lembke reported that we are waiting to see what happens at the legislative level if they will continue to fund the home based waiver.

d.iii. Maternal Child Health Program

d.iii.1. The MESCH training will start in March for our MCH staff.

d.iii.2. MCH participated in the family game night drive by.

d.iii.3. MCH will participate in the Drive by Baby shower. Providing sleep sacks and giving away a play and pack MCH has taken a large step back from the Covid response.

VI. **City/County Liaison Report**

a. Commissioner Kaufman had nothing to add to the meeting just stated the department needs to continue killing it for the community.

b. Mayor Freel reports he has nothing additional, but commends CNCHD on all of the hard work and encouraged us to continue doing the good work

VII. **Board Member Report**

ACTION: Ms. Hansuld motioned to move into Executive Session. Dr. Wold seconded, motion passed.

VIII. **Adjourn**



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Meeting adjourned at 6:18 pm.

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