

**CITY OF CASPER-NATRONA COUNTY HEALTH DEPARTMENT**

**BOARD OF HEALTH MEETING**

**APRIL 20TH, 2023**

**Virtual by Zoom or in person in the ELKHORN Conference Room**

**ZOOM LINK:** [**https://us02web.zoom.us/j/87004530768**](https://us02web.zoom.us/j/87004530768%20)

**Phone: 1 253 215 8782 Passcode**: 87004530768

**5:30 PM**

1. **AGENDA/MINUTES**
	1. **Previous Meeting Minutes/Notes**
		1. MARCH meeting minutes\*
2. **BUDGET/FINANCIAL**
	1. **FINANCIALS**
		1. MARCH Financials\*
		2. Payment History Report
		3. WYOSTAR Transfer\*
		4. FY24 PROPOSED BUDGET\*
3. **BOARD**
	1. **Next Meeting Date**
		1. **Proposed Meeting Date May 18th, 2023\***
		2. Board Bylaws\*
		3. Board vacancies
		4. Employee Handbook\*
		5. Board Retreat
4. **HEALTH OFFICER**
	* 1. Health Officer Report
5. **DIVISION REPORTS**
	1. **ADMINISTRATION-**Anna
		1. **General Administration**

Reporting grid-updated, please review

Strategic Planning MAPP (Mobilizing for Action through Planning and Partnerships -TABLED

Building update

Employee Market Study

Job descriptions, Handbook, SOPs, Market Study, onboarding, performance evaluation

 Wyoming Department of Health Education opportunity

Job announcements

Nurse/HIV Case Management

 Gambling-County Commissioners

* 1. **COMMUNITY PREVENTION-**Hailey
		1. Community Prevention
		2. Wyoming Cancer Resource Services (WCRS)
		3. Wyoming Cancer Coalition (WYCC)
		4. Healthy Heart/Healthy U
		5. Wyoming AIDS Education and Training Center
	2. **ENVIRONMENTAL HEALTH-**Ruth
		1. Voluntary National Retail Food Regulatory Program Standards-Discussion
		2. Serve Safe
	3. **NURSING PROGRAMS**
		1. DISEASE PREVENTION CLINIC-Amanda
			1. Site Visit
		2. ADULT HEALTH PROGRAM-Mary Ann
			1. Expedition
			2. HIV Case Management
		3. MATERNAL CHILD HEALTH PROGRAM- Tonya
			1. Site Visit
	4. **PUBLIC HEALTH PREPAREDNESS-** Tammy
		+ 1. Site Visit
	5. **City of Casper/City of Mills/County Liaison**
	6. **Board Member Reports**
	7. **Adjourn**