

**CITY OF CASPER-NATRONA COUNTY HEALTH DEPARTMENT**

**BOARD OF HEALTH MEETING**

**APRIL 20TH, 2023**

**Virtual by Zoom or in person in the ELKHORN Conference Room**

**ZOOM LINK:** [**https://us02web.zoom.us/j/87004530768**](https://us02web.zoom.us/j/87004530768%20)

**Phone: 1 253 215 8782 Passcode**: 87004530768

**5:30 PM**

1. **AGENDA/MINUTES**
   1. **Previous Meeting Minutes/Notes**
      1. MARCH meeting minutes\*
2. **BUDGET/FINANCIAL**
   1. **FINANCIALS**
      1. MARCH Financials\*
      2. Payment History Report
      3. WYOSTAR Transfer\*
      4. FY24 PROPOSED BUDGET\*
3. **BOARD**
   1. **Next Meeting Date**
      1. **Proposed Meeting Date May 18th, 2023\***
      2. Board Bylaws\*
      3. Board vacancies
      4. Employee Handbook\*
      5. Board Retreat
4. **HEALTH OFFICER**
   * 1. Health Officer Report
5. **DIVISION REPORTS**
   1. **ADMINISTRATION-**Anna
      1. **General Administration**

Reporting grid-updated, please review

Strategic Planning MAPP (Mobilizing for Action through Planning and Partnerships -TABLED

Building update

Employee Market Study

Job descriptions, Handbook, SOPs, Market Study, onboarding, performance evaluation

Wyoming Department of Health Education opportunity

Job announcements

Nurse/HIV Case Management

Gambling-County Commissioners

* 1. **COMMUNITY PREVENTION-**Hailey
     1. Community Prevention
     2. Wyoming Cancer Resource Services (WCRS)
     3. Wyoming Cancer Coalition (WYCC)
     4. Healthy Heart/Healthy U
     5. Wyoming AIDS Education and Training Center
  2. **ENVIRONMENTAL HEALTH-**Ruth
     1. Voluntary National Retail Food Regulatory Program Standards-Discussion
     2. Serve Safe
  3. **NURSING PROGRAMS**
     1. DISEASE PREVENTION CLINIC-Amanda
        1. Site Visit
     2. ADULT HEALTH PROGRAM-Mary Ann
        1. Expedition
        2. HIV Case Management
     3. MATERNAL CHILD HEALTH PROGRAM- Tonya
        1. Site Visit
  4. **PUBLIC HEALTH PREPAREDNESS-** Tammy
     + 1. Site Visit
  5. **City of Casper/City of Mills/County Liaison**
  6. **Board Member Reports**
  7. **Adjourn**