



**ATTACHMENT A**  
**ACCESS CONTROLS AND SERVICES SPECIFICATIONS**

**A. DEFINITIONS.**

1. Contractor: entity providing Services including entity's employees and other agents
  
2. ACCESS SERVICES FOR NEW BUILDING: Exterior and interior door access resources, information, and systems, which include all CNCHD door locks, keypads, key fobs, consultation, and all equipment required to provide limits on ACCESS to the whole building to support CNCHD's functions. ACCESS Controls includes, but is not limited to:
  - a. Consultation on new building to ensure the most appropriate system to secure all doors
  - b. Internal door access for staff utilizing a keypad or key fob
  - c. External door access for staff utilizing a keypad or key fob
  - d. Securing and installation of panic buttons
  - e. Required software for access control
  
3. Services: specific work, duties, assistance, and other actions identified in this attachment

**B. SERVICES.** Contractor will:

1. Provide all personnel, equipment, materials, and supplies necessary to perform Services;
2. Perform Services following the highest standards of the industry and applicable trade practices, in compliance with all applicable warranty requirements and conformance with all applicable laws, codes, and regulations;
3. Maintain ACCESS CONTROL POINTS;
4. Repair equipment associated with securing doors, including emergency repairs;
5. Provide technical support for securing doors;
6. Provide, monitor, and update ACCESS Control security;
7. Consult with CNCHD, contractors, and architects regarding ACCESS Control inventory and purchasing new ACCESS Control Equipment and
8. Install new ACCESS Control Equipment.

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